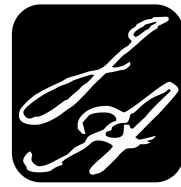


JEFFERSON ACADEMY

Board Meeting Minutes



JEFFERSON
ACADEMY

Wednesday, January 16, 2013
Location: 1425 S. Angel Street
Kaysville, UT 84037

In Attendance: Neal Harris, Shelley Young, Joshua Spilker, Kris Beelek, Keith Facer

Excused: Kristi Carlston

Others in Attendance: Valerie Shaw (Principal), Jason Finch (Assistant Director), Steve Davis (AW), Kara Finley (AW), Shelley Wadsworth (PTO), Jacob Johnson (ETS), Scott Barrett (ETS), Allen Kidner

MISSION

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

MINUTES

7:12 PM – CALL TO ORDER by Neal Harris.

CONSENT ITEMS

❖ **Minutes**

Kris Beelek made a motion to approve the December 7, 2012 Board Meeting & Closed Session Minutes, the December 15, 2012 Board Retreat, Closed Session, & Board Meeting Minutes, the December 18, 2012 Board Meeting & Closed Session Minutes, and the December 19, 2012 Board Meeting & Closed Session Minutes; Shelley Young seconded the motion. Motion passed unanimously.

❖ **New Hires**

Neal Harris made a motion to approve Tara Cameron and Tammy Christensen as New Hires; Joshua Spilker seconded the motion. Motion passed unanimously.

PUBLIC COMMENT (Comments will be limited to three minutes each)

❖ The following individuals made a public comment:

- Allen Kidner

Valerie Shaw arrived at 7:15 PM.

Keith Facer arrived at 7:21 PM.

MONITORING

❖ **School Update**

Jason Finch reported on the status of the school. He welcomed Valerie Shaw to the school. The lunch program has been a huge success and he thanked Tammy Kidner and Trent Brown for their help in getting the program running. Additional help is needed in the lunchroom and they are looking to hire another part-time assistant. The second grade aide is moving to another school and the PE assistant who is a certified teacher will be moving into the second grade aide position.

Parent Teacher Conferences are coming up and teachers are preparing for those by reviewing NWEA scores. The library is being updated and is looking good with new paint, molding, and a book drop. The technology was updated and he thanked ETS for their diligence in making the switch quick and working on all the minor changes. Upcoming events include the Geography Bee, the Science Fair, the Spelling Bee, and the History Fair. DIBELS testing is taking place this week and the reading program

and interventions were discussed.

❖ **Technology**

The Board took a walking tour of the improved server room and the lunchroom.

❖ **PTO Update**

Shelley Wadsworth provided the Board with an update on the PTO. A teacher meet-and-greet was held to introduce the new administrator and it provided a great forum for the teachers. They are also planning a meet-and-greet for the parents during the Parent Teacher Conferences. The parent hours are being tracked, the marquee is being researched, and a craft fair is being planned to raise money. The vision for the library is still being discussed and will be reviewed with the administration. A uniform swap is being planned for the near future. The Board thanked the PTO for their hard work and the wonderful improvements in the library.

Jacob Johnson and Scott Barrett were dismissed at 7:58 PM.

Shelley Wadsworth was dismissed at 8:13 PM.

❖ **Budget Update**

Joshua Spilker updated the Board on the current standing of the budget. The cash flow remained consistent, supplies have been purchased for the remainder of the year, and the kitchen equipment was also purchased. The budget is in good shape.

❖ **Board Governance Monitoring**

Keith Facer reviewed Ends 1.1. Academic Accomplishment, Ends 1.5. Appreciation for Learning, Ends 1.6. Community Involvement, Ends 1.7. School Culture, Executive Limitations 2.5. Emergency Director Succession, Executive limitations 2.9. Ends Focus of Grants or Contracts, Global Board-Management Delegation, Global Governance Process Policy, and the Charter Effectiveness Goal 2. The Board discussed tracking student progress and comparing consecutive learning years to track growth. The Board also discussed communication with the administration and the new administration providing stability to the staff and community.

VOTING ITEMS

❖ **ETS Invoice**

Neal Harris made a motion to approve the ETS Invoice for \$3,653.12; Shelley Young seconded the motion. Motion passed unanimously.

DISCUSSION ITEMS

❖ **Board Wiser Training #7**

Joshua Spilker reviewed the training on Brian Carpenter's Financial Oversight case study. There are checks and balances in place to monitor money and the auditors are also providing fiscal oversight.

ADJOURN

- ❖ Neal Hariss made a motion to adjourn the Board Meeting; Joshua Spilker seconded the motion. Motion passed unanimously.
Board Meeting adjourned at 8:52 PM.